

Academic Affairs Committee Meeting
November 10, 2014
Meeting Minutes

Committee members in attendance:

Ryan Alexander
Brendan Fay
Sungkyu Kwak
William Mach
Tony Palbicke
Mike Russell
Shaun Schmidt (Chair)
Barbara Scofield
Randy Pembrook (ex officio)

Not in attendance:

Barb Stevenson

Guest Presenters:

Deborah Altus, Human Services
Sean Bird, Mabee Library

The meeting was called to order by the Chair, Shaun Schmidt at 3:00 p.m.

1. Minutes from the September 22, 2014
The minutes were sent to the committee prior to the meeting for review. The minutes were approved and will be forwarded to Faculty Senate.

2. New Business—
 - a. Proposal from Human Services: Gerontology Minor

Deborah Altus provided an overview of the proposal of the new minor in Gerontology. After a few comments and discussions, the motion was approved. Based on this approval, the proposal will be forwarded to Faculty Senate.

- b. Proposal from Criminal Justice/Legal Studies: BSCJ concentration in Forensic Investigation.

Ryan Alexander provided an overview of the proposal. Discussion occurred regarding staffing and courses that are not developed yet by two departments within the College of Arts and Sciences.

Ryan indicated this proposal asks for a new faculty member whose primary responsibility would be to focus on the Forensic Investigation program. However, if that position isn't granted, due to a decrease in State funding for the KBI project, that KBI personnel could become adjuncts to teach courses within this new concentration.

Discussions regarding new courses developed by departments within the College also occurred.

An amended motion was offered which is to request the Chair of the Biology department to submit a syllabus and start the process within the CAS for the Intro to Forensic Biology course.

After discussion, the committee members voted to approve the amended motion requesting the inclusion of a letter from the Chair stating that the Biology department is in the process of having the requisite course approved. Based on the approval, this will be forwarded to Faculty Senate.

c. Proposal from Mabee Library to change course designations for IS 170, IS 171 and IS 172.

After discussion, the committee members voted to approve the motion regarding this agenda item. Based on the approval, this will be forwarded to Faculty Senate.

A motion to adjourn was made and seconded. All approved and the meeting was adjourned at 3:40 p.m.